



Application to Hire

Name:

Address:

Telephone:

Email:

Organisation (if applicable)

Time and date of event:

How many hours of hire do you require?

Purpose of hire?

FEES for 2022

- Hire fee is \$10.00 per hour
- Overnight events and hire fees are negotiable
- Bond is \$200.00 (depending on hire requirements. Payable with each hire
- Bond and Hire Fee must be paid before Hire of Reserve commences.
- Annual Memberships for interested groups available Please contact the Committee.
- Exemption of fees may apply under certain conditions.

These fees are to be considered as a guide- variations may apply depending on circumstance.

Contact Details for Unkya Committee: Phone: 0425 205 737

Or email: funkya@unkya.com.au



Hire Agreement Terms and Conditions

- The Unkya Reserve Committee of Management reserves the right to decline or place restrictions on any application.
- Application for hire to be lodged at least two weeks prior to hire.
- Events that have the potential to impact of neighboring properties, community members or traffic flow
- Hire charges and bond to be paid in full, prior to hire. Bond to be returned post inspection within seven days
- Any damage or loss to be reported to Committee of Management within 24 hours. Where the cost of the damage is less or equal to the bond the bond will be withheld. In cases where cost of damage exceeds bond, such amount to be paid by hirer by negotiation.
- It is the hirer's responsibility to ensure that all facilities are left in the clean and tidy manner they are found. Any cost associated with cleaning after a hiring event will be deducted from the bond.
- All rubbish generated from the hire must be removed from the Reserve.
- The sale of or serving of alcohol is not permitted at this Reserve; the hirer must obtain an appropriate liquor license and provide a copy of same to Committee of Management prior to hire.
- Use of coffee machine is not part of hire when canteen is used as part of hire arrangements
- All hire applications will be assessed for impact upon reserve and other users- in this instance the hire agreement will outline the hirer's responsibility in the "special conditions"
- Non-incorporated bodies, including sporting and community groups to provide copy of Certificate of Currency for public liability insurance
- Consumable items stored in the canteen are the property of the Committee and are not for the use of hirers under any circumstances.



Hire Agreement

Name:

Address:

Telephone:

Hire agreement: Casual Permanent (tick one)

Items required to be used at time of hiring Reserve (please detail all items)

Special Conditions

All Rubbish generated on day of hire needs to be removed at end of hire period.

I agree to abide by the Terms and Conditions as set by Unkya Reserve Committee of Management

Name (print)

Signature

Date

Approval of Unkya Reserve Committee of Management

Name (print)

Signature

Date